State Department of Education Curricular Materials Adoption Process- 2015 Timeline

January 2015

The Call for Submission Letter and additional form templates will be posted on the following web page:

http://www.sde.idaho.gov/site/curricular_materials/ . This letter announces content/subject areas to be reviewed and instructions for submitting materials for 2015 adoption in Idaho.

- Main subject/content areas for 2015: Math (postponed from 2014), Physical Education, Health, Driver Education
- Interim Subject/Content: Professional Technical Education (Agriculture & Natural Resources, Business & Office Technology, Career Guidance, Family & Consumer Science, Health Occupations, Marketing Education, Engineering and Technology Education, Trade & Industry Education)
- Annual Subject/Content: Computer Applications.
- All required documents: Call for Submission Letter, Submission/Bid Form, Brief Form, Text Source (ELA only), Form B, Form M are located at http://www.sde.idaho.gov/site/curricular materials/
- The Call for Submission Letter will be sent to publishers electronically upon request.

By February 27, 2015 March 13, 2015

Email a tentative list of the main/primary elements of each program to be submitted to kgauby@sde.idaho.gov.

Deadline: Submission/Bid Form - Electronic copy (must retain Excel format). This form may be received by the SDE as an e-mail

attachment or CD.

March 13, 2015 Deadline: Brief Form(s) (must retain Word format), Form B & Form M - Electronic copy. These forms may be received by the SDE as

an e-mail attachment or CD.

April 10, 2015 **Deadline**: Submission/Bid Form and review fees mailed to:

Kathy Gauby, Curricular Materials and Online Course Review Coordinator

Idaho State Department of Education

PO Box 83720

650 West State Street, 2nd Floor

Boise, ID 83720-0027

April 10, 2015

Deadline: Correlations/Alignment Forms- Idaho Core Standards, Idaho Content Standards, WIDA (LEP), College Board for AP), Text Source Analysis Form(s) (English Language Arts only), and Research Documents—one (1) hard copy and one (1) electronic copy. Ship

to: Kathy Gauby (address noted above). Please label box accordingly.

March & April, 2015 By April 20, 2015

Publishers will be sent addresses of Review Committee members for shipment of sample materials.

Deadline: Ship to each reviewer: one (1) complete set of samples and FULL access to all online programs and resources for two (2) remote reviews. Digital presentations due to kgauby@sde.idaho.gov. Links will be checked for accessibility to online resources. Then

links (and access codes, if needed) and digital presentations will be sent on to the reviewers.

April & May, 2015

October 15, 2015

Curricular Materials Review Committee remote training.

June 8-10, 2015

Deadline: Label and send one (1) complete set of samples with attached Brief Form and FULL access to all online programs and

resources for use at the Consensus Review and later, the State Curriculum Library to:

ATTN: Mowbray Brown

2015 Idaho Curricular Materials Adoption Red Lion Hotel Boise Downtowner

1800 Fairview Avenue

Boise, Idaho 83702

Curricular Materials Selection Committee meets in Boise, Idaho for consensus reviews. The subject area specialists from around the June 15-19, 2015

state will join the Committee and together will review and evaluate all materials submitted for adoption. Committee

recommendations will then be sent to the Idaho State Board of Education for formal adoption.

August, 2015 The Idaho State Board of Education receives the Selection Committee recommendations for formal adoption of materials for Idaho

schools.

August 31, 2015 Contracts will be mailed to publishing companies with a copy of the Bid Form highlighting any changes made by the Committee.

Main adoption effective dates: September 11, 2015 - December 31, 2021.

September 11, 2015 Signed contracts from the publishing companies must be returned to the Curricular Materials Program Coordinator at the Idaho

State Department of Education by September 11, 2015. Please return two (2) signed copies by mail.

Should any contracts not be returned, those materials will be pulled from the State Department of Education, deleted from

Adoption Guide, and the adoption process for those materials will be deemed null and void. Review fee(s) will not be refundable. Deadline: Student/Teacher's Editions ONLY (main components) for all print materials placed under contract (submission of a small

sampling of ancillaries is optional) should be shipped to the seven (7) Idaho Regional Centers. Regional Center Addresses available

on following website: http://www.sde.idaho.gov/site/curricular_materials/.

Curricular Materials Caravan - Digital presentations (Publisher created- showcasing newly approved materials). Links to the digital October 26, 2015 presentations will be posted on the SDE website. Please send a link and a copy of the presentation to the curricular materials

coordinator.

The Adoption Guide listing newly adopted content will be posted on the Curricular Materials SDE website. December 4, 2015

http://www.sde.idaho.gov/site/curricular materials/adoption guide.htm

Rev 1/2015